

ARRIVE COMMUNITY MANAGER**ARRIVE - MEDIACITYUK****£20,000 PER ANNUM**

WE HAVE A UNIQUE AND EXCITING OPPORTUNITY FOR A CREATIVE AND CONFIDENT INDIVIDUAL TO BE THE FACE OF ARRIVE BASED AT THE HEART OF THE VIBRANT MEDIACITYUK

ARRIVE IS A LEADING EDGE OFFICE SPACE FOR THE ADVENTUROUS, THE INGENIOUS AND THE ABOUT-TO-GO-STELLAR. IT'S A PLACE WHERE IDEAS GET SPARKED, CONNECTIONS GET MADE AND COOL STUFF GETS DONE.

AS ARRIVE'S COMMUNITY MANAGER YOU WILL BE SUPER-ORGANISED, A FORWARD THINKER, CREATIVE AND READY FOR ANYTHING!

HERE IS A LITTLE SNIPPET OF WHAT YOU CAN EXPECT TO BE DOING...

- **BE THE FIRST POINT OF CONTACT FOR ALL VISITORS AND OCCUPIERS OF ARRIVE, WELCOMING NEW TENANTS AND PROVIDING REGULAR COMMUNICATIONS TO THE ARRIVE COMMUNITY.**
- **ARRANGING AND MANAGING EVENTS INCLUDING NETWORKING & SOCIAL EVENTS, YOGA / PILATES, CREATIVE WORKSHOPS ETC**
- **CO-ORDINATE AND GENERATE CONTENT FOR ARRIVE'S SOCIAL MEDIA NETWORK AND THE WIDER MEDIACITYUK NEWSLETTER - PROMOTING ARRIVE FACILITIES AND OCCUPIER BUSINESSES**

A FEW THINGS ABOUT YOU...

- **SELF MOTIVATED, ORGANISED, CREATIVE, PROACTIVE AND FLEXIBLE**
- **INNOVATIVE AND BOLD AND HAPPY TO GENERATE NEW IDEAS**
- **GREAT CO-ORDINATOR AND COMMUNICATOR**
- **EXCELLENT VERBAL AND WRITTEN SKILLS**

DOES THIS SOUND LIKE YOU? IF SO WE WANT TO HEAR FROM YOU!

PLEASE GET IN TOUCH WITH US TODAY FOR MORE INFORMATION AND FULL JOB SPEC – CAREERS@PEEL.CO.UK – 0161 6298411